RENTAL AGREEMENT

Please Print:

Renter's Name: _____ **Today's Date**: _____

Address: _____

City: _____ **Zip**: _____

Telephone: (Day): _____ Evening: _____

References: (Employer) _____ Phone: _____

(Neighbor/Friend) _____ Phone: _____

Type of function:

_____

Rental Date Requested: _____ **Day of Week**: _____

FEES: **Friday Night** – 5 p.m. to Midnight - $300 + a $100 non refundable clean fee
Sat 11 am to Midnight - $500.00 + a $100 non refundable clean fee
Sun. Anytime until 12 pm - $40.00 per hour + a $100 non refundable Clean fee

A partial deposit is required to hold your event date. Balance of your rental fee only is due one month prior to your event. On the day of your event, your $100 clean fee will be due and your $200 refundable damage fee will be due in cash.

Your check #: _____ and Amount of Check: $_____

NOTE: This agreement must be filed with the Facility Manager to assure reservation of requested date. A minimum charge of $80.00 will be assessed for any reason of cancellation. Cancellation of your reserved date 120 days prior to reserved date results in a loss of 50% of your rental fee: Cancellation of your reserved date 60 days prior to the reserved date results in a 100% loss of your rental fee.

DEPOSIT: A $200 ***CASH*** damage deposit is required **on the day of check in** for your event. This means cash, not a personal check or money order…requires planning ahead.

CLEANING FEE: The $100 cleaning fee is **due at the same time the damage deposit is due**. This fee must be in **CASH**! This fee covers mopping the hall and rest-room floors. An additional fee will be charged for cleaning of the kitchen. Renter is responsible for removing their trash (restrooms and kitchen included) and placing tables and chairs back to their original position.

*****Please note: Premises must be vacated by Midnight – NO EXCEPTIONS – A $50 charge will assessed for each ½ hour beginning one minute past midnight!***

Will you be serving any alcoholic beverages? YES _____ NO _____

Type of alcohol: Beer _____ Wine _____ Other _____

Kegs may be used only with prior permission from Facility Manager

A banquet permit must be purchased at any State of Washington Liquor Store. This permit must be posted at the time of your event. This is your responsibility.

The official fire code limit of the facility capacity is 200. It is your responsibility, as the renter, to see that the limit is enforced: if violated, you will take full responsibility of payment for any fines charged plus the full loss of your damage deposit.

Bands are permitted only when approved by facility manager.
Renter assumes and acknowledges full responsibility for the actions and behavior of their guests and any others that may accompany them.

I have read the above, along with the Rental Agreement and agree to abide by the conditions of the Pine Lake Community Club. As the renter of the facility, I agree to be responsible for the care taking of the facility and its guidelines**. By signing and agreeing to this contract, I am and take full responsibility for the actions of my guests.** I understand that failure to follow these guidelines and those in the Rental Agreement can result in forfeiture of the damage deposit**. If alcohol is served, I take full responsibility for my guests and relinquish any actions against the Pine Lake Community Club.**

In consideration of the services of Pine Lake Community Club, their agents, owners, officers, volunteers, participants, employees, and all other persons or entities acting in any capacity on their behalf (hereinafter collectively referred to as "PLCC"), I hereby agree to release, indemnify, and discharge PLCC, on behalf of myself, my spouse, my children, my parents, my heirs, assigns, personal representative and estate as follows:

I acknowledge that having a party, meeting or any other type of function entails known and unanticipated risks that could result in physical or emotional injury, paralysis, death, or damage to myself, to property, my guests, or to third parties. I understand such risks simply cannot be eliminated without jeopardizing the essential qualities of the activities involved with renting this facility.

I expressly agree and promise to accept and assume all of the risks in renting this facility. I elect to rent PLCC in spite of the risks.

I hereby voluntarily release, forever discharge, and agree to indemnify and hold harmless PLCC from any and all claims, demands, or causes of action, which are in any way connected with my participation in rental or my use of equipment or facilities, including any such claims which allege negligent acts or omissions of PLCC.

By signing this document, I acknowledge that if anyone is hurt or property is damaged during my participation in this activity and/or rental of this facility, I may be found by a court of law to have waived my right to maintain a lawsuit against PLCC on the basis of any claim from which I have released them herein.

BY: _____ _____
(*Signature*) **(Print Name)**

Address_____Phone_____Date_____

Please mail the rental application and check for the rental fee to:

ATTN: Mary A. Spencer
Facility Manager/Pine Lake Community Club
23819 SE 33rd Street
Issaquah, WA 98029

PLEASE MAKE CHECKS PAYABLE TO: **PINE LAKE COMMUNITY CLUB**

How did you hear about the P.L.C.C.?

Newspaper _____ Word of Mouth _____ Radio _____ Other _____